

**Town of Mansfield Parking Steering Committee for Storrs Center
Special Meeting
Tuesday, November 13, 2012
Mansfield Town Hall
Conference Room B**

5:30 PM

Minutes

Members Present: Karla Fox (Chair), Martha Funderburk, Ralph Pemberton

Ex-Officio Members Present: Lon Hultgren, Cynthia van Zelm, and Debbie Lastro and Howard Kaufman (both from LeylandAlliance dba Storrs Center Alliance) by phone

1. Call to Order

Chair Karla Fox called the meeting to order at 5:35 pm.

2. Approval of Minutes of December 14, 2011

There was no quorum to approve the minutes.

3. Remarks from the Chair

Karla Fox said that she had not heard any complaints on parking thus far. She did have some questions about how parking will be addressed with the grocery store and would like to discuss later in the agenda.

4. Update on Parking in Storrs Center (Garage, Lot, on-street) including Communications

Lon Hultgren said that Dog Lane includes 30 minute parking in front of 9 Dog Lane. He said there are four temporary signs up indicating the time period. Mr. Hultgren said that the final configuration of Dog Lane will be open soon, and the temporary road that cuts through the future town square will be completed soon.

The parking garage is operational. It is not close to full yet but more cars are using it every day.

Mr. Hultgren said the rest of the on-street parking is not being enforced yet but will start to be enforced along Storrs Road in the coming weeks.

Mr. Hultgren said the area behind 1 and 9 Dog Lane, and the Dog Lane lot is being enforced by Central Parking (hired by Storrs Center Alliance to manage the garage as well), and some tickets have been issued.

Ms. Fox asked where do people park if they are going to Subway. Mr. Hultgren said they can park on Dog Lane adjacent to the 9 Dog Lane building or in the Dog Lane lot.

Ms. Fox said she thought more information could be relayed on the location of the Dog Lane lot and the parking garage. Howard Kaufman said that Leyland is working on some signage to go at the intersection of Dog Lane and the entrance to the Dog Lane lot (on the north side of Dog Lane) that will show where parking is located as well as directing people to Storrs Automotive.

Ms. van Zelm will resend and revise the press release the Partnership did on the availability of parking, the cost, etc. Debbie Lastro will send out the directions to Ms. van Zelm on how to access the monthly parking passes for the parking garage.

5. Update on Implementation of Cooperative Agreement (Constables, Ticketing)

Ms. van Zelm said that all members of the Cooperative Agreement were invited to a training on the roles of parking constables. Ms. van Zelm said that Central Parking employees and Mike Taylor's employees had received the authorization from the Town Manager to serve as parking constables. Ralph Pemberton, on behalf of EO Smith High School, is already authorized to be a constable.

6. Discussion of any Parking Issues

Ms. Fox raised the issue again of enforcing the grocery store lot. Mr. Hultgren said since Storrs Center Alliance owns the lot, they could have the grocery store enforce the lot or ask Central Parking to do so. Mr. Kaufman said he anticipates that signage would be included that says "Customers Only." He said that grocery store lots do not normally have time limits. Mr. Kaufman said he will talk to Price Chopper about the enforcement of parking in its lot. Martha Funderburk noted that it is harder to enforce parking if there are not time limits.

Ms. Funderburk said there have been some issues with contractors parking between the Daily Campus and Buckley Hall but she has spoken to Leyland about it. There are also some issues with others parking in the Daily Campus spots. She said UConn is responsible for that enforcement.

7. Topics for next meetings

Mr. Hultgren suggested that the next meeting include a report from Mike Taylor and Manny Haidous on how enforcement is going in their private lots.

8. Set meeting schedule for 2013 (Quarterly Meetings)

The Committee set meeting dates for 2013 as follows: February 12, April 9, September 10 and November 12 at 5:30 pm.

9. Public Comment

There was no public comment.

10. Adjourn

The meeting adjourned at 6:15 pm.

Minutes taken by Cynthia van Zelm.